

Lowther Street Trust parental application form

To be completed by parents

CONFIDENTIAL

Once you have completed Part A, please pass this form to the Head Teacher of the School your child attends to complete Part B

Part A

1 Pupil's Name: _____ Date of Birth: _____

Address including post code:

2 Parents' Names : _____

3 Current School _____

Course and year of study:

4 Details of Assistance required: For what sort of activity, materials or equipment is this request being made? Please give full details and explain how you feel it will benefit your son/daughter. (continue on reverse of Form if necessary): _____

What is the cost? £ _____ How much are asking from the Trustees? £ _____

5 Is your son/daughter in receipt of, or have you applied for, any other assistance for this course, event, materials? Yes/No: _____ If yes, please give details: _____

6 Have you applied for assistance from this Trust before? Yes/No: _____

If yes, when: _____ for what purpose: _____ how much: £ _____

7 Signature of Parent: _____ - Date: _____

Part B

To be completed by Head Teacher

Please provide your assessment of the achievement or other benefits likely to be gained by candidate from this award:

Signature of Teacher: _____ Date: _____

PLEASE NOTE: YOUR APPLICATION SHOULD INCLUDE CONFIRMATION OF THE COSTS OF THE SUPPORT REQUESTED IN YOUR APPLICATION, SUCH AS A LETTER FROM YOUR SCHOOL/COLLEGE OR A QUOTE/INVOICE. IF SUFFICIENT INFORMATION IS NOT PROVIDED OR THE FORM IS NOT COMPLETED CORRECTLY, YOUR APPLICATION MAY NOT BE ACCEPTED.

SHOULD YOU BE SUCCESSFUL, YOU WILL BE REQUIRED TO SUBMIT AN A4 REPORT OF HOW THE AWARD HAS BENEFITED YOU. THIS WILL THEN BE PRESENTED TO THE BOARD OF TRUSTEES.

The purpose of the Trust

The purpose of the Trust is to promote the education (including social and physical education) of persons under the age of 25 who are resident in the City and District of Carlisle, other than for the purposes of education. Awards can be made under the following headings:

- 1 Exhibitions tenable at any school, training college for teachers, university or other institution of further (including professional and technical) education approved for the purpose by the Trustees:
- 2 Financial assistance, outfits, clothing, tools, instruments, travel or books to assist beneficiaries to pursue their education (including the study of music and other arts) or to prepare for or enter a profession, trade, occupation or service on leaving school, University or other educational establishment:
- 3 Otherwise promoting the education of beneficiaries, including those with special needs.

Awards will be made entirely on individual merits and on the individual's suitability for whatever type of course he or she chooses to pursue to qualify him or her more fully for the trade or profession in which he or she is interested.

Should you be successful, you will be required to submit an A4 report of how the award has benefited you. This will then be presented to the Board of Trustees.

Applications, **(with Parts A and B completed fully)** giving the fullest particulars and information, from your School, College, University, prospective employer or other persons, should be made on this Application Form and submitted to:

**Business Support – Children and Families
Children and Families Services
Lowther Street Trust
Cumbria House
117 Botchergate
Carlisle
CA1 1RD**

PLEASE NOTE: YOUR APPLICATION SHOULD INCLUDE CONFIRMATION OF THE COSTS OF THE SUPPORT REQUESTED IN YOUR APPLICATION, SUCH AS A LETTER FROM YOUR SCHOOL/COLLEGE OR A QUOTE/INVOICE. IF SUFFICIENT INFORMATION IS NOT PROVIDED OR THE FORM IS NOT COMPLETED CORRECTLY, YOUR APPLICATION MAY NOT BE ACCEPTED AND MAY BE RETURNED TO YOU.

The Trustees will meet three times a year and your application will be considered at the nearest meeting after your application is received. It will generally be considered on the basis of the details provided on the form although the Trustees reserve the right to seek a personal interview before a decision is made. You will be notified in writing of the outcome and, should any funds be released to help you, payment will be made to you by cheque, your parent if you are a younger applicant, your School or Group Leader as the Trustees consider appropriate in the circumstances.

Further forms are available from the above address or by telephoning **01228 226633**.

Please note that your name together with the purpose of any support provided may, if your application is successful, be used in future advertising or publicity relating to the work of the Trust.

The Trustees of the Lowther Street Trust