



Civic Centre  
Rickergate  
Carlisle  
Cumbria CA3 8QG  
Telephone 0300 373 3730  
cumberland.gov.uk

Please ask  
for: Revenues Section  
E-mail: customerservices@cumberland.gov.uk

CTAX Ref:

### Council Tax - Discount or Exemption Application for Student Status

#### Part A - Details of Student

Name of liable person(s): .....

Address: .....

Number of Adults living at this Address: .....

Name of Student: .....

Date of Birth: .....

College / University name and address: .....

Name of Course: .....

Date Course Commenced: .....

Date Course ceased (or is expected to Cease): .....

What reduction are you applying for? (please tick one box only)

Exemption       50% discount       25% discount

What date do you wish to claim from? .....

Is the property Occupied or Unoccupied? (please tick)

Occupied       Unoccupied

**Part B - Declaration:**

I declare that the information provided on this form is true and accurate to the best of my knowledge. I undertake to notify the Council of any change of circumstances which is likely to affect my entitlement to Discount or Exemption.

Signed: ..... Date: .....

You can return your reply to Freepost REVENUES AND BENEFITS SERVICES. Please write this on the envelope in the above format (Capitals), no address is needed.

**Important - You must enclose or forward as soon as possible the Student Certificate issued by your College or University.**