

Form SA8

Request for in-year admission to school

Please read the *“Applying for an in year school place in Cumberland”* leaflet **carefully** before you complete this form. Please complete in **BLOCK CAPITALS**.

ALL SECTIONS MUST BE FULLY COMPLETED – ANY INCOMPLETE FORMS WILL BE RETURNED TO THE PARENT OR CARER



Section 1 - child's details

Child's first name	_____		
Child's surname	_____		
Date of birth	_____	Gender (male/female)	_____
Child's home address	_____		
	_____	Postcode	_____
Are there any other school age children living at the above address	Yes <input type="checkbox"/>	No	<input type="checkbox"/>
If yes please provide name(s), date(s) of birth and current school(s):			

<i>If you want to apply for a place for this/these children, please complete a separate form.</i>			

Is the child:					
in the care of a Local Authority / previously looked after by a local authority?		Yes <input type="checkbox"/>	No	<input type="checkbox"/>	
If yes, please give further details. _____					
a Traveller child	Yes <input type="checkbox"/>	No <input type="checkbox"/>	a carer	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Forces family	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Asylum seeker	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Does the child have:					
An Education, Health and Care Plan (EHCP)?		Yes <input type="checkbox"/>	No	<input type="checkbox"/>	
A pastoral support plan at their current / most recent school?		Yes <input type="checkbox"/>	No	<input type="checkbox"/>	

Has the child:					
Ever been permanently excluded from school		Yes <input type="checkbox"/>	No	<input type="checkbox"/>	
Has the child attended a pupil referral unit (PRU) during the last 12 months?		Yes <input type="checkbox"/>	No	<input type="checkbox"/>	
Are there any other specialist services involved e.g., social worker / youth offending worker?		Yes <input type="checkbox"/>	No	<input type="checkbox"/>	
If yes, please give name details _____					

Current or last school / home education (name & address)	_____				

Is the child still attending the above school?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If no, what was the last date s/he attended?	_____	
How long has the child attended their current school?	_____				
If less than 12 months, please give details of the previous school	_____				

Name of school to which you are seeking admission (in order of preference)

1 _____

2 _____

3 _____

Date place required from _____

Are you applying for any of these schools on the basis of faith?

Yes

No

What is your primary language? (*language you use most often*) _____

Why is a change of school being sought? Please give details. If your request is due to a change of address, please tell us the old and new address (continue on a separate sheet if necessary)

Section 2- Parent/carer details

Title (Mr/Mrs/Miss/Ms etc) _____

Relationship to child _____

Full name of parent/carer _____

Contact tel number _____

Contact email address _____

Address if different from child's _____

I give consent for all correspondence to be sent to this email address

Yes

No

I confirm that I have parental responsibility for this child and the information given is correct.

I understand that any place offered on the basis of fraudulent or intentionally misleading information may be withdrawn.

I consent to the information on this form being shared with appropriate agencies and understand that contact may be made with the child's current/previous school for information which may include attendance and exclusion data.

If you are caring for someone else's child for more than 28 days and you are not an immediate relative, you may be Private Fostering and it is a legal requirement that you inform the Local Authority. If you think you may be Private Fostering, please tick this box Further information is available by contacting 0300 013 2065 or on your Local Authorities website.

Signed _____

Date _____

Please return your completed form to or for further information, email school.admissions@cumberland.gov.uk or by post to: **School Admissions, Cumberland Council, PO Box 415, Carlisle, CA1 9GU**

For School Admissions and Appeals use only:

Date received: