### Blue Badge Application Form



Cumberland
Council

Please refer to the guidance notes before completing

- Supporting documents must be submitted along with a completed application form, required documents can be identified within the checklist.
- Return completed application forms via email to: blue.badge@cumberland.gov.uk
- or post to: Blue Badge, Cumberland Council, PO Box 462, Carlisle, CA1 9LD
- If you require support please refer to the guidance notes enclosed in the first instance.
   Further support is available by contacting the Blue Badge Team on 0300 373 3730 or email: blue.badge@cumberland.gov.uk

**Applicants with a life limiting condition** with a poor prognosis (unlikely to be longer than 6 months) should complete the **Life Limited Blue Badge Application Form** 

All fields within each section are mandatory. Any missing information will cause a delay to your application being processed.

### **Current Badge Details**

Country of Birth:

Badge Serial Number:
Badge Expiry Date:
Issuing Local Authority:

Section 1. Details of the Person who requires the Blue Badge
If you are filling in this form for someone else, tell us about them, not you

Title:
Surname:
First Name (s):
Date of Birth:
Gender:
Town of Birth:
Surname/Maiden Name at Birth:

Current Address (including post-code):			
st 3 years (including post-code):			

### Section 2. Eligibility for a Blue Badge without the need for further Assessment

To be eligible for automatic qualification you need to meet one of the requirements below and evidence must be provided. If you are unsure whether these questions apply to you, please refer to the guidance notes.

Please Tick any statements that are true;

- a. I receive Higher Rate Mobility Component of Disability Living Allowance
  Attendance Allowance does not apply.
  - We will verify you obtain this benefit using information provided by DWP. By ticking this option, you are confirming that you give permission to do this.
- b. I receive a Personal Independence Payment (PIP) award that indicates I receive 8 or more points in the 'moving around' activity of the mobility component
  - We will verify you obtain this benefit using information provided by DWP. By ticking this option, you are confirming that you give permission to do this.
- c. I receive a Personal Independence Payment (PIP) award that indicates I receive 10 points in the 'planning and following journeys' activity of the mobility component for descriptor E ('You cannot undertake any journey because it would cause overwhelming psychological distress')
  - We will verify you obtain this benefit using information provided by DWP. By ticking this option, you are confirming that you give permission to do this.
- d. I receive a War Pensioner's Mobility Supplement (WPMS)
  - Please send us a photocopy of the official letter confirming that you receive the allowance.
- e. I have received a lump sum benefit under the Armed Forces and Reserve Forces (Compensation) Scheme within tariff levels 1 8 (inclusive) and have been certified by the SPVA as having a permanent and substantial disability which causes inability to walk or very considerable difficulty walking
  - Please send us a photocopy of the official letter confirming the level of your award and confirming that you have been assessed as having a permanent and substantial disability.
- f. I am registered severely sight impaired (Blind)

Partially sighted does not apply

• Please send us a photocopy of the evidence of the registration

If you have ticked any of the boxes in section 2 (above), please continue to Section 7, Supporting Documents Checklist. You should also complete Section 8, Declaration.

## Section 3. Eligibility for a Blue Badge Subject to further Assessment due to difficulty walking

To be completed by applicants who have a condition or disability which means you cannot walk or find walking very difficult.

If you do not automatically qualify for a Blue Badge, we need to understand your permanent disability which means you are **unable to walk or have very considerable physical difficulty in walking**.

If you are applying because you have a non-visible condition you do not need to answer questions in this section. Please go to section 4.

Please answer all 21 questions in this section, we can then check your eligibility.

Your application form will be returned to you if it is not fully completed.

1.	Please give a detailed description of the condition/disability that affects your	walking al	bility
2.	Are you waiting for surgery or treatment in relation to the condition that impairs your walking ability?	Yes	No
3.	Are you recovering from an operation in relation to your conditions or disability?	Yes	No
4.	Are you currently seeing a specialist or attending clinics for pain relief?	Yes	No
	If yes please provide the Name, Hospital/Health Centre and contact numbe clinic	r of specia	alist or
5.	Do you find it too painful when walking for more than a few minutes?	Yes	No

NO	rmal – no specific problems with walking		
Ad	equate – e.g. you walk with a slight limp		
Po	or – e.g. you walk with a heavy limp, or have problems with balance		
Ext	remely Poor – e.g. you drag your leg or use two crutches		
Un	able to walk at all		
Plea	se give a detailed explanation for the selection you have made above;		
7.	Are you able to walk well, including recreational walks?	Yes	No
8.	Are you able to walk around the supermarket to do your own shopping?	Yes	No
9.	Are you able to walk and use public transport for some of your local trips?	Yes	No
10.	Do you struggle with longer distances or hills?	Yes	No
11.	Do you use a wheelchair for longer trips outside the home?	Yes	No
12.	Are you able to climb stairs or steps?	Yes	No
13.	Are you able to walk outside without assistance from another person?	Yes	No

Please tick the box that best describes the way that you walk (tick one box)

6.

	If no, please describe	e the help you need;	
14.	If you use walking aid	ds please tell us what equipment you use:	
	, 3		
15.	breathlessness you e	r you are able to walk before the severe disc experience prevents you walking any further s. (If you use walking aids, tell us how far ca	You may answer in
	To help you to make	an accurate judgement;	
	<ul> <li>A tennis coul</li> </ul>	f an average bus is about 10 metres (11 ya rt is about 24 metres long (26 yards). otball pitch is about 100 metres (110 yards)	
	Metres:		
	Yards:		
	How long does it take	e you to walk this distance in minutes?	
16.	Are you able to contir	nue walking after a short rest?	Yes No
	If yes, roughly how lo	ng in minutes are you able to walk in total?	

No

Yes

17. Do you get breathless when walking for more than a few minutes?

18. Are you troubled with shortness of breath when hurrying on level ground or walking up a slight hill?	Yes	No
19. Do you get short of breath walking with other people of your own age on level ground?	Yes	No
20. Do you have to stop for breath when walking at your normal pace on leve ground?	l Yes	No
21. Do you get too breathless to leave your home, or after getting dressed?	Yes	No

## Section 4. Eligibility for a Blue Badge subject to further assessment due to a non-visible condition

To be completed by applicants who have a non-visible (hidden) condition which causes them to severely struggle with journeys between a vehicle and their destination

Please answer all questions in this section, we can then check your eligibility.

Your application	form will	be returned to	you if it is not full	v completed.
	. •		,	,

1. I am a risk to myself or other near vehicles, in traffic or car parks
Never or almost never
Sometimes
Almost every journey
Every journey
Please give an example of when you have been a risk near vehicles, in traffic or car parks
2. I struggle to plan or follow a journey between a vehicle and my destination
Never or almost never
Sometimes
Almost every journey
Every journey
<ol> <li>I find it difficult or impossible to control my actions, and have a lack awareness of the impact they could have on others</li> </ol>
Never or almost never
Sometimes
Almost every journey
Every journey

4.	I have intense responses to overwhelming situations, causing temporary loss of behavioral control
Ne	ver or almost never
Sor	netimes
Alm	nost every journey
Eve	ery journey
5.	I become extremely anxious or fearful of open or public spaces
Ne	ver or almost never
Sor	metimes
Alm	nost every journey
Eve	ery journey
6.	I am unable to follow clear instructions from care givers when distressed
Ne	ver or almost never
Sor	metimes
Alm	nost every journey
Eve	ery journey
7.	I require 1:1 or 2:1 support to access the community
Ne	ver or almost never
Sor	metimes
Alm	nost every journey
Eve	ery journey
	Please give details:

8.	List the measures currently taken to try to improve journeys for you betwee your destination?	n a vehic	le and
	Are these measures required for every journey?	Yes	No
9.	Has your condition required any treatments, or are you awaiting any treatment?	Yes	No
	If yes, describe the treatment, and provide approximate dates. Include anyty your condition that you've seen a professional for in the last 10 years, for extreatments or clinics.		
10.	. Do you expect journeys between vehicle and destination to improve after treatment?	Yes	No
11.	. Do you take any medication for your condition?	Yes	No
	If yes, give details of the medication you take, including dose and frequency	у	
12.	. Do you currently see any professionals about your condition? This could include professionals you have seen in the last three years. Examples of professionals could be consultants, teachers, therapists, or psychologists.	Yes	No
	If yes, give details of the name and role of professional(s) and details of wh	ere they	work

# Section 5. Eligibility for a Blue Badge Subject to further Assessment due to Severe Disability in both arms

To be completed by applicants who hold a valid driving licence and have a severe disability in both arms. Applicants cannot turn the steering wheel of a vehicle by hand, even if a turning knob is fitted or are unable to use parking meters.

1.	. Please give a detailed description of your condition/disability				
2.	Do you drive a specially adapted car?	Yes	No		
	If yes, please provide details of the adaptation				

# Section 6. Eligibility for a Blue Badge Subject to further Assessment for a Child under the age of three

To be completed by where the childs condition requires transporting bulky medical equipment, or where they need to be kept near a motor vehicle on account of their condition.

1.	Does your childs condition require transporting bulky medical equipment at all times?	Yes	No
	If yes, please state what type of equipment is required		
2.	Does your child's condition require they need to be kept near a motor vehicle so that they can, if necessary be treated or transported?	Yes	No
	If yes, please give a description of the medical condition		

### **Section 7. Supporting Document Checklist**

- Use the checklist to ensure you provide us with the correct supporting documents (copies only)
- Please indicate the documents that you have provided along with your application form.
- Failure to provide the correct supporting documents will result in delays to your application.
- Any documentation provided will not be returned to the applicant.

#### All Applicants, must provide all of the following;

- a) Photocopy proof of address dated within last 12 months (e.g. a recent bill, Driving Licence, Council Tax Bill, NHS correspondence)
- b) Photocopy proof of identity (e.g. Driving Licence, Birth Certificate, Marriage Certificate, passport). Proof of identity must be valid.
- c) A passport quality **colour** photograph taken within the last 12 months. Photographs taken on smartphones/tablets are accepted and can be emailed to **blue.badge@cumberland.gov.uk**
- d) £10.00 Blue Badge Issue Fee
  Please do not send any form of payment via the post, the team will contact
  you in regard to payment options.

Applications without further assessment (applying under Section 2), must provide one of the following, where applicable.

- a) Photocopy of War Pensions mobility supplement letter. If you have lost this letter then the agency can be contacted via 0800 169 2277
- b) Photocopy of Armed Forces (compensation) Scheme letter confirming the level of your award. If you have lost this letter then the agency can be contacted via 0800 169 2277
- c) Photocopy of Certificate of Visual Impairment (CVI) or other evidence of the registration which states that you are registered severely sight impaired.

#### **Applications subject to further assessment (applying under Section 4)**

In order for your application to be processed, you need to provide supporting evidence, such as:

- A letter of diagnosis, as up-to-date as possible
- Evidence of the progression of the condition over time
- Confirmation of ongoing treatments/ clinic attendances, or referral for such
- Evidence of specialised consultations, or referral for such
- Patient summary or Summary Care Records
- Education Health and Care Plans (EHCP)
- Care Plans from social care teams
- Social housing letters or assessment reports from a local authority
- Letters from other professionals involved in your care
- Personal Independence Payment (PIP) decision letters

Please indicate below what documents you are providing:						

#### Section 8. Declaration

All Applicants must sign the declaration below, failure to do so will mean we are unable to process your application.

#### **Data Protection Notice**

All documents relating to this application will be dealt with in line with the Data Protection Act

1998 and may be shared with the local authority, with other local authorities, the police and parking enforcement officers to detect and prevent fraud. Any medical information you have supplied to support this application is deemed, under the Data Protection Act, to be "sensitive personal data" and will only be disclosed to third parties as necessary for the operation and administration of the Blue Badge scheme, and to other Government Departments or agencies, to validate proof of entitlement or as otherwise required by law.

- I confirm that, as far as I know, the details I have provided are complete and accurate.
- I understand that providing fraudulent information may result in prosecution and a fine.
- I understand that I must not hold more than one valid Blue Badge at any time.
- I understand that I must promptly inform my local issuing authority of any changes that may affect my entitlement to a badge.
- I confirm that the photograph I have submitted with my application is a true likeness.
- I agree that, if my application is successful, I will follow guidelines in "Blue Badge scheme: rights and responsibilities" leaflet which will be sent to me along with the badge if the application is successful.
- I agree to the local authority contacting an accredited healthcare professional, if necessary, for the purpose of obtaining further information in support of my application.
- I understand that I may be required to undertake an assessment with a healthcare professional who is independent of my existing care and treatment, in order to determine my eligibility for a Blue Badge.

Signature:	
Name:	
Date of Application:	

#### **All Applicants Please Note**

Only submit copies of original documents.

Any documentation provided will not be returned to the applicant.

Supporting Documents can be attached to your completed application form or emailed to; Blue.badge@cumberland.gov.uk

If you choose to email supporting documents please ensure you include the applicant details.

How to Submit your completed Application Form & Supporting Information;

- Via email, <u>blue.badge@cumberland.gov.uk</u>
- By post to; Blue Badge, Cumberland Council, PO Box 462, Carlisle, CA1 9LD