

Form SA3

Transfer to secondary school - September 2026

Please read the **“Transfer to secondary school in Cumberland - September 2026”** booklet **carefully** before you complete this form. The booklet is available in schools and on the council website at www.cumberland.gov.uk. Please return your completed form to your child's current school by **31 October 2025**.



This form should be completed by parent/carers living in the Cumberland Council area only. If you live outside the Cumberland area, you need to contact your own Local Authority.

Personal information – child's details

Child's first name									
Child's surname									
Date of birth	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Gender (male/female)	<input type="text"/>
Home address									
	Postcode <input type="text"/>								
Current school									

Parent/carer details

Full name of parent/carer				Title (Mr/Mrs/Ms/Miss etc)	<input type="text"/>
Relationship to child					
Contact tel number					
Contact email address					
I give consent for all correspondence to be sent to this email address Yes <input type="checkbox"/> No <input type="checkbox"/>					
<i>(Please note if you are applying using a paper form you will receive your offer of a school place by post and not by email)</i>					
<i>If you are caring for someone else's child for more than 28 days and you are not an immediate relative, you may be private fostering, and it is a legal requirement that you contact the local authority on 0300 013 2065. Further information is available at www.cumberland.gov.uk.</i>					

Your preferred schools

Name of school (in order of preference)	Will your child have a brother or sister at this school in Sept 2026?	Brother/sister's name	Brother/sister's date of birth
1.	<input type="checkbox"/>		
2.	<input type="checkbox"/>		
3.	<input type="checkbox"/>		

To be completed by your current school: Date received in school: <i>(Please verify with stamp)</i>	For School Admissions use only Date received:
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Are you applying for any of your schools on the basis of faith?

Yes ☐

No ☐

If yes, which faith?

Please check to see if you need to complete a supplementary form or send any supporting information to your preferred schools. This information can be found on the individual school's website.

Does your child have an Education, Health and Care Plan (EHCP)?

Yes ☐

No ☐

Is your child currently undergoing a statutory assessment of special educational need?

Yes ☐

No ☐

Do you have any other children attending any of your preferred schools who have an EHCP which names that school?

Yes ☐

No ☐

Is your child in the care of a Local Authority?

Yes ☐

No ☐

If yes, which Local Authority?

Was your child previously cared for or cared for by a Local Authority?

Yes ☐

No ☐

If yes, please refer to the "*Transfer to secondary school in Cumberland - September 2026*" booklet for further information.

If you have attached any evidence, please tick this box ☐

Community and voluntary controlled schools only:

Do you have any other children attending any of your preferred schools who were directed to that school by the Local Authority. (please see criterion 3 the Local Authority Admissions Policy for further information)

Yes ☐

No ☐

Other reasons for your preferences

If you wish to give any other reasons for your preferences, please attach a separate sheet. If you have attached any additional information, please tick this box ☐

Parental declaration

I confirm that I have parental responsibility for this child and the information given is correct. I understand that if I have given false information, any school place offered may be withdrawn. I also agree to whatever checks may be carried out to verify accuracy. I have read the "*Transfer to secondary school in Cumberland - September 2026*" booklet provided by Cumberland Council before completing this form.

Full name of parent/carer signing the form
(please print)

Signed

Date

Correspondence address if different from
child's address (*this address will not be
used in the allocation process*)

Remember to submit your form by 31 October 2025 – if your form is late, it may affect your chances of being allocated a place at one of your preferred schools

Information about School Admissions can be found on Cumberland Council's website at:

www.cumberland.gov.uk or by contacting school.admissions@cumberland.gov.uk or 01228 221582

School Admissions and Appeals Team, Cumberland Council, PO Box 415, Carlisle, CA1 9GU