

# Admission Policy 2027-28



## Introduction

Brampton Primary School is a Foundation school and the Governing Body is the admission authority for the school. Admissions are administered in accordance with the School Admissions Code (2021) and coordinated by Cumberland Council.

The school has one intake into the main school in September each year. Children are normally admitted into the Reception class at the beginning of the academic year in which they reach their fifth birthday. Admission to the Nursery is managed separately and does not guarantee a place in the Reception class.

## The Published Admission Number – PAN

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The Published Admission Number (PAN) for entry into Reception in September 2027 is 30 pupils.

## Application Process

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Applications for a place at Brampton Primary School must be made through Cumberland Council's coordinated admissions scheme.

Parents should complete the appropriate application form provided by the local authority.

The closing date for applications for entry in September 2027 is 15<sup>th</sup> January 2027.

Further information is available on the Cumberland Council website <https://www.cumberland.gov.uk/schools-and-education>

## Oversubscription Criteria

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If the number of applications exceeds the number of places available, the Governing Body will apply the following criteria in order of priority:

- 1. Children Looked After and Previously Looked After**  
Children who are in the care of a local authority or who were previously looked after but ceased to be so because they were adopted, became subject to a child arrangements order, or special guardianship order.
- 2. Children Living Within the Catchment Area with a Sibling at the School**  
Children who live within the school's catchment area and who will have a sibling attending the school at the time of admission.
- 3. Other Children Living Within the Catchment Area**
- 4. Children Living Outside the Catchment Area with a Sibling at the School**
- 5. Other Children Living Outside the Catchment Area**

Within each category, priority will be given to children who live closest to the school.

Distance will be measured using the Local Authority's preferred Geographical Information System (GIS) in a straight-line measurement from the child's home address to the main entrance of the school.

If distances are equal, random allocation will be used. This process will be supervised by an independent person.

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## Definition of Sibling

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A sibling is defined as a brother or sister, half-brother or sister, step-brother or sister, or adopted or foster sibling living at the same address.

## Children with an Education, Health and Care Plan (EHCP)

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Children with an Education, Health and Care Plan (EHCP) that names Brampton Primary School will be admitted to the school. These children will be admitted before the oversubscription criteria are applied.

## Summer Born Children (Admission Outside Normal Age Group)

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Parents of children born between 1<sup>st</sup> April and 31<sup>st</sup> August may request that their child is admitted to Reception outside their normal age group (i.e. delay admission by one year).

The Governing Body will consider such requests on a case-by-case basis, taking into account the child's best interests and any supporting evidence provided by parents or relevant professionals.

Parents should make any request at the time of application.

## Deferred Entry

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Children are entitled to a full-time place in the September following their fourth birthday. However, parents may defer their child's admission until later in the academic year but not beyond the beginning of the term after the child reaches compulsory school age.

## Waiting Lists

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If a place cannot be offered initially, parents may request that their child's name be placed on a waiting list.

The waiting list will:

- be maintained until 31<sup>st</sup> December of the admission year
- be ordered according to the oversubscription criteria above
- not give priority based on the length of time a child has been on the list

Places that become available will be offered to the highest ranked child on the waiting list.

## Appeals

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Parents who are not offered a place at the school have the right to appeal to an independent appeal panel.

Appeals must be submitted within 20 school days of receiving the refusal of a place.

Appeal arrangements are administered in accordance with the School Admission Appeals Code.

## Nursery Admissions

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Admission to Brampton Primary School Nursery is administered separately and does not guarantee a place in the Reception class. Parents must make a separate application for Reception places through the Local Authority admissions process.