



## Carlisle Town Deal Board

10 September 2026, 2-4pm

Microsoft Teams/Civic Centre, Carlisle.

**Draft**

| Action                                                                                                                                                                                                                  | Owner              | Target Date |
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| Item 5 -To provide the figures for restoring/installing 'the well'.                                                                                                                                                     | Caroline Patterson | Nov meeting |
| Item 6 - To provide feedback if the MUGA is used on a booking system, and if the usage can be monitored and reported on.                                                                                                | Caroline Patterson | Nov meeting |
| Item 9 - A communication to be sent to Daren Crossley asking for clarity on the Board, the role of its members going forward, and what next steps are. A draft communication to be shared with board members for input. | David Wright       | Nov meeting |
| Attendance data from past meetings to be pulled together.                                                                                                                                                               | Debbie Kavanagh    | Nov meeting |

| Decision | Owner | Target Date |
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| No. | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
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| 1   | <p><b>Welcome and introductions / apologies / declarations of interest</b></p> <p><u>In attendance</u></p> <p>David Wright (DW), Michael Everitt (ME), Andrew Mackay (AM), Debbie Kavanagh (DK), Caroline Patterson (CP), Robert Docherty (RD), Victoria Kelsall (VK), Ruth Ollis (RO), Andrew Sproat (AS), Shane Byrne (SB), Tracey Slavern (TS), Rob Brittain (RB), Clark Beken (CB).</p> <p><u>Apologies</u></p> <p>Elaine Herbert<br/>Amanda Buchannan<br/>Cllr Anne Quilter</p> <p><u>Declarations of Interest</u></p> <p>none</p> |
| 2   | <p><b>Review of minutes</b></p> <p>The Board ratified the draft minutes from the meeting dated 15.05.2026. Minutes will now be uploaded to the Carlisle Town Deal webpage.</p>                                                                                                                                                                                                                                                                                                                                                          |
| 3   | <p><b>Actions from previous meeting</b></p> <p>No. 18 – <i>In Progress</i>.</p> <p>No. 36 – <i>On Hold, linked to new action no.46.</i></p>                                                                                                                                                                                                                                                                                                                                                                                             |

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|   | <p>No. 37 – <i>Completed.</i></p> <p>No. 40 – <i>No Longer needed, replaced by new action 46.</i></p> <p>No. 42 – <i>No Longer needed, replaced by new action 46.</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 4 | <p><b>Quarter 1 Programme Performance &amp; Monitoring Report</b><br/>DK presented the update covering April 2026 to June 2026.</p> <p>This is an interim report prepared for the Board, to update on the status of all projects in the programme, as at end of June 2026.</p> <p>A Programme wide summary is now included on the request of MHCLG.</p> <ul style="list-style-type: none"> <li>• Explanations are provided on risks in the commentary,</li> <li>• The programme is looking good overall,</li> <li>• Both projected and remaining spend are detailed, with slippages indicated.</li> <li>• Programme Risk Register – is now in a format required by MHCLG and shows top 3 risks.</li> </ul> <p>It was noted that our MHCLG contact, Nigel Cummings, now has a focus on Cumberland and our major project portfolio. It is important we share our comms, press releases and project updates.</p> <p>CP suggested the library opening in October would be an ideal example to share.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 5 | <p><b>Town Deal Programme/Project Updates</b><br/>Caroline Patterson provided the update</p> <p><u>Digital Community Learning Hub</u></p> <ul style="list-style-type: none"> <li>• A soft opening was held 3<sup>rd</sup>-7<sup>th</sup> August 2026.</li> <li>• A formal opening event is planned in early October 2026. Date tbc.</li> <li>• x2 Classrooms which meet exam condition standards are now available for Adult Learning.</li> <li>• Input from local children was used to create a Hadrian's Wall themed children's area.</li> </ul> <p>It was noted the graphics used throughout the library were designed by Isle, a partnership with the University of Cumbria.</p> <p><u>Southern Gateway</u></p> <ul style="list-style-type: none"> <li>• Project now complete.</li> <li>• The historic well that was found has now been made into a feature and has been well received. Some minor issues with condensation in the glass will continue to be monitored.</li> <li>• The replacement of all street furniture, including bike racks and bollards is now complete.</li> </ul> <p>The Chair queried the costs involved surrounding the 'well feature'.<br/><b>Action - CP agreed to provide the figures for restoring/installing the well.</b></p> <p><u>Start With the Park</u></p> <ul style="list-style-type: none"> <li>• Good progress is being made.</li> <li>• The Active Travel route will allow for dual walking and cycling routes.</li> <li>• New signage to be installed on the railings, with wayfinding roundels to be installed throughout the park.</li> </ul> |

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|   | <ul style="list-style-type: none"> <li>New cycle shelter near to the cafe building is to be installed.</li> </ul> <p><u>Hamond's Pond</u></p> <ul style="list-style-type: none"> <li>Works are scheduled for Nov/Dec 2026.</li> </ul> <p>Presentation to be circulated.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 6 | <p><b>Comms update</b><br/>Caroline Patterson provided the update on behalf of Gill Forster-Spratt</p> <p><u>Start With the Park</u></p> <ul style="list-style-type: none"> <li>Regular comms have taken place to promote the Skate Park opening, with good feedback being received from the community liaison officers.</li> <li>x3 Press Releases have occurred with 26.2k views. <ul style="list-style-type: none"> <li>10<sup>th</sup> February 2026</li> <li>24<sup>th</sup> March 2026</li> <li>14<sup>th</sup> April 2026</li> </ul> </li> <li>The cafe is now under new ownership and opens every day.</li> </ul> <p>Question raised by the Chair as to whether we could monitor attendance at the park. CP stated that without baseline data available to benchmark against, and the lack of a monitoring facility this isn't currently achievable. Future monitoring options can be picked up with Active Travel counting. It is possible the multi-use games area (MUGA) usage could be monitored as it is thought this is used through a booking system.</p> <p><b>Action – CP to feedback if the MUGA is used on a booking system, and if the usage can be monitored and reported on</b></p> <p><u>Digital and Community Learning Hub</u></p> <ul style="list-style-type: none"> <li>Opening week celebrations took place in the school holidays with a full week of activities.</li> <li>There is an author talk planned, by M.W Craven, on the 14th of September.</li> </ul> |
| 7 | <p><b>Meeting Scheduling</b></p> <p>RD proposed moving the meetings from quarterly to biannual as projects were now completed, or nearing completion.</p> <p>The proposed arrangement would be to hold a formal board meeting at the end of quarters two and four, in line with MHCLG reporting, to allow the performance report to be received.</p> <p>Interim reporting would be retained so information and updates could be shared, and the ability to call additional meetings for significant decisions, risks or live project issues in the interim could still be actioned.</p> <p>TS queried where monitoring and evaluation would sit, to allow for reporting?<br/>DK confirmed reporting on outputs continues for 2-year post project – but this could be subject to change.</p> <p>VK queried if MHCLG had stated how long Town Deal Boards needed to remain in operation for after project completion.<br/>DK confirmed this hadn't yet been communicated</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 8 | <p><b>Carlisle Projects Presentation</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

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|   | <p>Steve Counce provided the update on Carlisle Station. It was noted this doesn't form part of Town Deal Funding but is within the locale of the Town Fund projects.</p> <p>The project addresses the current multi use issue of the outside space: pick-up and drop-offs, taxis, bus services, deliveries and pedestrian passenger traffic. Car parking will be moving to the rear of the station, and areas at the front of the station will be mainly pedestrianised.</p> <p>There are x3 main redevelopment areas:</p> <ul style="list-style-type: none"> <li>– Court Square</li> <li>– George Square</li> <li>– Carlisle Station building</li> </ul> <p>Cumberland Council are leading on Court Square redevelopment, whilst Network Rail are leading on the station's interior.</p> <ul style="list-style-type: none"> <li>• An unstable structure has been demolished allowing site clearance to commence.</li> <li>• Procurement for the work is currently underway, with work to start in the New Year of 2027.</li> <li>• Interior work will consist of a renovated bridge and the installation of a lift allowing step free access from the front to the back of the station.</li> </ul> <p>TS raised an issue that the size of the bins located at the front of the station was not sufficient and had been causing 'litter issues'. SC provide an update that has already been addressed, and the bins have been replaced.</p> |
| 9 | <p><b>Any other business / next steps</b></p> <p>A further discussion was had on the role of the board going forward. It was noted there was a good appetite for this to continue providing there was a role to play. Actions relating this have been included in the actions section above.</p> <p><b>Action - A communication to be sent to Daren Crossley asking for clarity on the Board, the role of its members going forward, and what next steps are. A draft communication to be shared with board members first for input</b></p> <p><b>Action -Attendance data from past meetings to be pulled together (DK)</b></p> <p>The next meeting will be w/c 16 Nov. Date tbc and invites sent out.</p> <p>The Chair closed the meeting at 15:38.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |