

Workington Town Deal Board

11th September 2026, 2-4pm

Via Microsoft Teams

Minutes

DRAFT

Actions	Owner	Target Date
Item 5 - A completion date for the Sports Village works to be communicated back to the board by the end of Sept.	SR	30th September
Item 5 - Feedback and decisions from the Sports Village report taken to the Executive, to be fed back to the board.	SR	20th November
Item 7 - Oxford Innovation to be invited to present at the next board meeting in November	DK /SC	20th November

Decisions	Owner
Item 5 – The Chair agreed to support the majority decision, and to put forward the use of 'unicorn logo' on wayfinding signage.	SC
Item 6 – It was agreed to move meetings from quarterly to bi-annual timings, with an option to review at a future meeting if needed.	SC

No.	Item
1	Welcome and introductions / apologies / declarations of interest. <u>In attendance</u> Chair John Coughlan (JC), Cllr. Barbara Cannon (BC), Mike Renouf (MR), Michael Heaslip (MH), Debbie Kavanagh (DK), Mark Fell (MF), Steven Robinson (SR), Steven Caunce (SC), Robert Docherty (RD), Cllr. Denise Rollo (DR), Ruth Ollis (RO) <u>Apologies</u> Anthony Wareing, Cllr Mark Fryer, Victoria Kelsall <u>Conflict of Interests</u> DR – noted a Conflict of Interest, during item 5, as a shareholder of the Football Club
2	Actions from previous meeting No.6 - in progress No.7 - Oxford Innovation to be asked to present at the next meeting (DK/SC)
3	Review of previous minutes The Board ratified the draft minutes from the meeting dated 21.05.2026. Minutes will now be uploaded to the Workington Town Deal webpage.
4	Programme Performance & Monitoring Report DK presented the update covering April 2026 to June 2026. This is an interim report prepared for the Board to update on the status of all projects in the programme, as at end of June 2026. A Programme wide summary is now included on the request of MHCLG.

	• Explanations are provided on risks in the commentary. • Contractually Committed Spend on projects is looking healthy. • Achieved outputs to date are starting to be realised. • Programme Risk Register is now in a format required by MHCLG, with top 3 risks of projects listed. • The x2 high level risks to the programme relate to the Sports Village this is due predominately to the project's early stage, along with some current mitigations still to be resolved. As Cumberland have many projects now at completion stage it was noted that MHCLG are looking for opportunities to come along and visit projects, openings and launches etc.
5	Programme/Project Updates Updates provided by Steve Counce (SC) <u>Innovation Centre</u> Oxford Innovation are now managing the facility with 35% of the space currently let. <u>Port of Workington</u> Both tank farms A&B are now complete and with Cavendish Nuclear. X2 large pig iron mounds to be broken down and removed later this month. Both Murray Road and Central Road works are complete and in use. The Wayfinding element of the project is yet to start. A survey has been undertaken for the location of the wayfinding signs, with installation to commence October/November 2026. Manufacture of the signs is to commence on Monday, but a decision is still needed on the logo. A discussion took place around which logo would be best suited to use on the signage. The majority of the board expressed their agreement in utilising the 'Unicorn' logo with no objections to this being raised. Decision – The Chair agreed to support the majority decision, and to put forward the use of 'unicorn logo' on wayfinding signage. <u>Sports Village</u> Update presented by Steve Counce and Steve Robinson. Riba stage 3 design work now complete and signed off. Work on the operating model is underway with a report on facility management due to the Executive next week. Legal work in relation to licences is progressing well. Consultant have now been appointed re: design work for the 3G Community Pitch. Enabling works awarded to Story and are due to start on the 5th of Oct, for approximately 5-6 weeks. It was questioned if there are dates agreed for the main contractor works. SC confirmed the tenders are out next week with the intention for work to commence immediately in the New Year '2027. There is currently no completion date available. The Chair requested if a list of current issues or a timeline of the work could be provided to the board. SR noted that following the presentation to the Executive next week an update would be provided. DR – noted a Conflict of Interest (in the online chat comments) as a shareholder of the Football Club Action - A completion date for the Sports Village works to be communicated back to the board by the end of Sept (SR) Action – Feedback and decisions from the Sports Village report taken to the Executive to be fed back to the board (SR)

6	Meeting Scheduling DK proposed moving the meetings from quarterly to biannual as projects were completed or nearing completion. The proposed arrangement would be to hold a formal board meeting at the end of quarters two and four, in line with MHCLG reporting, to allow the performance report to be received. Interim reporting would be retained so information and updates can be shared, and the ability to call additional meetings for significant decisions, risks or live project issues in the interim could still be actioned. Decision - The proposal was agreed to move meetings from quarterly to bi-annual with an option to review at a future meeting if needed.
7	Any other business / next steps Linked to o/s action 6&7 a discussion was held around the expectations of Oxford Innovation (OI) Centre, along with a possible site visit and presentation to the board. DK noted she now has a contact for OI and asked if the board would prefer a presentation by OI at the next board meeting, or a visit to the centre aligned with a presentation. JC suggested a presentation at the next board meeting would be the preferred option. Next Meeting: Friday 20th November, 14:00. Chair closed the meeting at 14:57